

Board of Governors – Public Session

Meeting to be held on Wednesday 4th July 2012 from 13:30 – 16:45
in the Ip-City Centre, 1 Bath Street, Ipswich, IP2 8SD
(map included)

Lunch will be available from 13:00

AGENDA

Time	Item No		
13:30	12.28	Vice-Chair's welcome, notification of any urgent business and apologies for absence Apologies: Maggie Wheeler <i>i. Changes to the Board of Governors</i>	
13:35	12.29	To approve the minutes of the previous meeting, held on 4th April 2012 <i>i. To approve the release of the minutes in accordance with the Freedom of Information Act</i>	Attachment A
	12.30	To address any Matters Arising from the minutes of the previous meeting, not covered by the Agenda <i>i. <u>Min 12.21</u>: Mentors for new governors (Andrea Goldsmith)</i> <i>ii. <u>Min 12.22</u>: Annual Plan and Objectives 2012-13 (Aidan Thomas)</i>	
13:40	12.31	<u>Standing Item</u>: Chief Executive's report – including Matter Arising <u>Min 12.20iii</u> (Aidan Thomas) <i>i. Financial position and cost improvement programme</i>	Verbal
14:00	12.32	Implications of the Health & Social Care Act – including the Board of Directors' meetings held in public (Robert Nesbitt)	Attachment B
14:20	12.33	Updates to the Constitution & election paperwork (Robert Nesbitt)	Attachment C

Time	Item No		
14:30	12.34	Membership Strategy (Robert Nesbitt)	Attachment D
14:45	12.35	Governors' links with local organisations and groups (Andrea Goldsmith)	Attachment E
	12.36	Evaluation of the Board of Governors by the Governors (Andrea Goldsmith)	Attachment F
14:50		BREAK – to complete responses to Items 12.36 & 12.37	
15:00	12.37	Recruitment of the Trust Chair (Graham Creelman)	Attachment G
15:15	12.38	To consider the extension of the current external audit contract with KPMG (Graham Creelman, Robert Nesbitt)	Attachment H
15:30	12.39	<u>Standing Item:</u> Feedback and Annual Reports of the sub-groups and committees	
		<i>i. Annual Planning Reference Group (Tony Jackson)</i>	Attachment I
		<i>ii. Charitable Funds Committee – including Matter Arising <u>Min 12.24ii</u> (Graham Creelman)</i>	Verbal
		<i>iii. Code of Conduct (Maggie Prettyman)</i>	Attachment J
		<i>iv. Marketing (Maggie Prettyman)</i>	Attachment K
		<i>v. Performance (Tony Jackson)</i>	Attachment L
		<i>vi. Strategic Planning (Tony Jackson)</i>	Attachment M
		<i>vii. Nominations Committee (Graham Creelman)</i>	Verbal
		<i>viii. Membership of the sub-groups and committees (Andrea Goldsmith)</i>	Attachment N
15:50	12.40	<u>Standing Item:</u> Feedback from the Councils	
		<i>i. Carers' Councils (Stephen Fletcher)</i>	Verbal
		<i>ii. Service Users' Council (Mary Rose Roe)</i>	Verbal
16:00	12.41	Any other urgent business, previously notified to the Chair	
	12.42	Date, time and location of next meeting	
		The next meeting of the Board of Governors will be held in Public on Wednesday 3 rd October 2012 from 13:30-16:30 – venue to be confirmed	
		The Trust's Annual General Meeting will also be held on this date.	

Time	Item No		
16:05		Members of the public will be asked to leave the meeting	
	12.44	<u>Governors only:</u> To receive the Annual Accounts and Report (Andrew Hopkins)	Presentation
16:30		CLOSE	

Robert Nesbitt
Trust Secretary
26th June 2012

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Location map: <https://maps.google.co.uk/maps?hl=en&q=ip-city+centre&ie=UTF-8>