

Board of Governors – Public Session

Meeting to be held at 13.00 on 8th January 2015 at the City Hall, St. Peters Street, Norwich, Norfolk NR2 1NH

Governors will meet in private from 10:00 to 12:30
 10:00 – 10:45 meeting with Chair and CEO
 10:45 – 11:30 informal governor time
 11:30 – 12:30 Engagement mapping exercise

Lunch will be available from 12.30 – 13.00

AGENDA

| Time | Item No | | |
|-------|--------------|---|-----------------------------------|
| 13:00 | 15.01 | Chair’s welcome, notification of any urgent business and apologies for absence: Cllr. Tony Goldson, Dr Duncan Double | |
| | <i>i.</i> | <i>Changes to the Board of Governors’ membership / election results 2014/15</i> | Attachment A To follow |
| | <i>ii.</i> | <i>Declarations of interest (all)</i> | Verbal |
| 13:10 | 15.02 | To approve the minutes of the previous public meeting held on 15th October 2014 and to approve private meeting minutes for 15th October 2014 | Attachments Bi Bii |
| 13:20 | 15.03 | To address any matters arising from the minutes of the meetings in private and public held on 15th October 2014 | Attachment C |
| 13:30 | 15.04 | Governor feedback on new issues (<i>Suffolk public, Norfolk public, Service User, Carer, Staff, Partner governors</i>) | Attachment D |
| 14:00 | 15.05 | Items to close on the governors’ issues log (<i>Gary Page</i>) | Attachment E |
| 14:10 | 15.06 | Chief Executive’s report (including update on Monitor investigation) (<i>Michael Scott</i>) | Attachment F |
| 14:40 | 15.07 | Financial recovery plan (<i>Andrew Hopkins</i>) | Attachment G |
| 14:55 | | BREAK | |

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| | 15.08 | <u>Items for approval</u> | |
| 15:10 | i. | 2015 Board of Governors' workplan (<i>Robert Nesbitt</i>) | Attachment H |
| 15:15 | ii. | Partner governor role description (<i>Robert Nesbitt</i>) | Attachment I |
| 15:25 | iii. | Amended Nominations Committee ToR, with core membership (<i>Graham Creelman</i>) | Attachment J |
| 15:35 | iv. | Actions regarding governor vacancies (<i>Robert Nesbitt</i>) | Attachment K |
| 15:45 | v. | Joint working agreement between the BoD and BoG (<i>Robert Nesbitt</i>) | Attachment L |
| | 15.09 | <u>Items for information or debate</u> | |
| 15:55 | i. | Sub-group membership (<i>Robert Nesbitt</i>) | Attachment M |
| 16:05 | ii. | 12th March (Norfolk) & 12th November (Suffolk) 2015 member event topic and arrangements (<i>Robert Nesbitt</i>) | Attachment N |
| 16:15 | iii. | Arrangements for Board of Governor self and 360 assessment 2015 (<i>Robert Nesbitt</i>) | Attachment O |
| 16:20 | iv. | Learning the lessons post-Trust Service Strategy (<i>Leigh Howlett</i>) | Attachment P To follow |
| | 15.10 | <u>Standing Item: Feedback from the sub-groups and committees</u> | |
| 16:30 | i. | <i>Service User and Carer Trust Partnership feedback 24th October 2014, 19th October 2014</i> (<i>Guenever Pachent</i>) | Attachment Q To Follow |
| 16:35 | ii. | <i>Membership and Communications subgroup Chair's report 12th Nov 2014</i> (<i>Andrew Good</i>) | Attachment R |
| 16:35 | iii. | <i>Performance & Planning subgroup Chair's report from 12th Nov 2014</i> (<i>Pat Southgate</i>) | Attachment S |
| 16:40 | iv. | <i>Education subgroup Chair's report from 7th Nov 2014</i> (<i>Jane Millar</i>) | Attachment T |
| 16:45 | v. | <i>Nominations Committee Chair's report from 26th Nov and 1st Dec 2014</i> (<i>Graham Creelman</i>) | Attachment U |

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- 16:50 **15.11 Any other urgent business, previously notified to the Chair**
- 15.12 Date, time and location of next meeting**
- The next meeting of the Board of Governors will be held in Public on 2nd April 2015 at the King Edmund Chamber, Endeavour House, Russell Rd, Ipswich, Suffolk IP1 2BX
- 16:55 **CLOSE**

Robert Nesbitt
Trust Secretary

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