

Compliance Team – Health Records

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FOI REQUEST NUMBER 256 2015

Request:

Dear Freedom of Information Officer,

I would like to request information under the Freedom of Information Act.

Could you please send me contract information relating to Banking Services, Audit Services and Card Processing Services. If you do not understand what each of these mean please see below:

- **Banking Services-** contract information relating to the organisation banking services.
- **Audit Services (Financial) –** contract relating to assurance, tax and advisory services.
- **Card Processing Services / Merchant services-** a wide range of payment processing options. Most automatically associate **merchant services** with debit and credit card processing

Can you please provide me with the following contract information for each of the contract category specified above:

1. **Contract Category:** Please see select from the categories provided; Banking Services; Financial Audit Services; Card Processing Services
2. **Existing Supplier** Name for each contract
3. **Contract Description:** Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.
4. **Annual Average Spend** for each contract
5. **Contract Duration:** What is the duration of the contract please include any available extensions within the contract.
6. **Contract Start Date:** What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
7. **Contract Expiry:** What is the expiry date of this contract? Please include month and year of the

contract. DD-MM-YY or MM-YY.

8. **Contract Review Date:** What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY

9. **Contact Details:** I require the full contact details of the person within the organisation responsible for this particular software contract.

10. **Notes:** Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.

Can you please input the information within the spread sheet attached? Sometimes emails with attachments will get stopped by spam filter and you may not be able to view the attachment. If this is the case please download the form from the following link:

Response:

Thank you for your recent request under the Freedom of Information Act.

Please see attached spreadsheet which has been completed as far as possible with the information you have requested.

The Trust provides a complaints procedure to deal with complaints about the Trust's handling of requests for information. If you feel you need to make a complaint, in the first instance, you should contact a Non-Executive Director via the Chair of the Trust. If you feel you have exhausted our internal complaints procedure, you also have the right and may feel you wish to write to the Information Commissioner who can be contacted on telephone number 01625 545740 or at www.ico.gov.uk.

