

Compliance Team – Health Records

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FOI REQUEST NUMBER 251 2015

Request:

The information I require is in relation the organisation's software contract specifically for:

- **Enterprise Content Management-** covers the provision of Enterprise Content Management (ECM) software and associated services including Document and Records Management (EDRM) solutions e.g. document scanning, image processing, web content and workflow management and systematic control e.g. document life cycle solutions.
- **Asset Management Software-** is a business practice that involves **managing** and optimizing the purchase, deployment, maintenance, utilization, and disposal of **software** applications within an organization.
- **Data Management and Reporting Systems (DMRS) Software** - covers the provision of Data Management and Reporting Systems (DMRS) software and associated services for the purposes of business intelligence, data and performance management including data warehouse provision, data manipulation, quality and integration tools, data analytics and big data solutions.
- **Mobile Application Solutions-** covers the provision of Mobile Application Solutions for the purposes of delivering mobile application requirements for a variety of mobile devices, platforms and interfaces.

The organisation may have several contracts relating to the contract above but can you please provide me with the primary/secondary contracts. Please concentrate on contracts over £1,000.

Can you please provide me with the following contract information for each of the contract category specified above:

1. **Contract Category:** Please see select from the categories provided; Enterprise Content Management; Asset Management; Data Management and Reporting Systems; Mobile Application Solutions.
2. **Existing Supplier** Name for each contract
3. **Software Brand:** Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.
4. **Contract Description:** Please do not just state two to three words can you please provide me

detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.

5. **Number of Users/Licenses:** What is the total number of user/licenses for this contract?
6. **Annual Average Spend** for each contract
7. **Contract Duration:** What is the duration of the contract please include any available extensions within the contract.
8. **Contract Start Date:** What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
9. **Contract Expiry:** What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
10. **Contract Review Date:** What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY
11. **Contact Details:** I require the full contact details of the person within the organisation responsible for this particular software contract.
12. **Notes:** Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.

Can you please input the information within the spread sheet attached? Sometimes emails with attachments will get stopped by spam filter and you may not be able to view the attachment. If this is the case please download the form from the following link :

Response:

Thank you for your recent request under the Freedom of Information Act, I attach the information you have requested.

The Trust provides a complaints procedure to deal with complaints about the Trust's handling of requests for information. If you feel you need to make a complaint, in the first instance, you should contact a Non-Executive Director via the Chair of the Trust. If you feel you have exhausted our internal complaints procedure, you also have the right and may feel you wish to write to the Information Commissioner who can be contacted on telephone number 01625 545740 or at www.ico.gov.uk.

1. Software Category: Enterprise Content Management; Asset Management; Data Management and Reporting Systems; Mobile Application Solutions.	2. Software Supplier: Can you please provide me with the software provider for each contract?	3. Software Brand: Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.	4. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.	5. Number of Users/Licenses: What is the total number of user/licenses for this contract?	6. Annual Spend: What is the annual average spend for this contract?	7. Contract Duration: What is the duration of the contract please include any available extensions within the contract.	8. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	9. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	10. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.	11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract. Please include their full name, actual job title, contact number and direct email address.	12. Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.
Enterprise Content Management	Cloud 2	Hadron 8020 Intranet	License and proactive support for Hadron 8020 intranet which is based on Microsoft SharePoint	4,000 users	10,000	As per start/end dates	21/09/2012	31/05/2017	01/02/2016	Tom Bevan, Systems and Infrastructure Manager	Based on SharePoint 2010, current installation in on-site
Software Asset Management	SoftCat	SNOW License Manager	Licensing, hosting and system support/maintenance	6826 licenses	26,022.70	12 months	06-Mar-15	05-Mar-16	04/01/2016	Dave Jones, Service Delivery Manager	Used for Software Asset Management
Data Management and Reporting Systems	Microsoft	SQL Server Reporting Services	Licensing, includes software assurance	Per processor licensing	102,000	As per start/end dates	31/12/2015	02/10/2017	01/01/2017	Dave Jones, Service Delivery Manager	Under a Microsoft Server and Cloud Enrollment Agreement
Data Management and Reporting Systems	Click IT	QlikView	Contract covers developer and user client access licenses. This is used by up to 200 users across the organisation. This is used for monitoring performance against KPIs set locally and nationally. This is also used by the finance department for costing purposes.	52 document licenses and 189 names user licenses	Not available	12 months	Not available	Not available	Not available	Tim Walsh, Information Manager	This is reviewed annually.