

Compliance Team – Health Records

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FOI REQUEST NUMBER 189 2015

Request:

This is a freedom of information request and I would like to request information around facilities management.

Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:

- A. Property and Building Services Maintenance
- B. Cleaning and Janitorial Services
- C. Security Services- From building and car park security to prisoner escorting services
- D. Catering Services

For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000.00. If there isn't

1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".
2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?
3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?
4. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.
5. What is the contract expiry date? Please at least provide me with the month and year.
6. When will this contract be reviewed? Please at least provide me with the month and

year.

7. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.
8. What services are provided under this contract? A brief description will be acceptable
9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?
10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.

Response:

Thank you for your recent request under the Freedom of Information Act.

Please see the attached spreadsheet which contains the information you have requested.

The Trust provides a complaints procedure to deal with complaints about the Trust's handling of requests for information. If you feel you need to make a complaint, in the first instance, you should contact a Non-Executive Director via the Chair of the Trust. If you feel you have exhausted our internal complaints procedure, you also have the right and may feel you wish to write to the Information Commissioner who can be contacted on telephone number 01625 545740 or at www.ico.gov.uk.

1. Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:

- A. Property and Building Services Maintenance
- B. Cleaning and Janitorial Services
- C. Security Services
- D. Catering Services

Contract Type	Existing Supplier	Annual Average Spend	Contract Duration	Contract Expiry	Contract Review	Number of Site	Contract Description	Internal Contact- Full Name	Internal Contact Job Title	Internal Contact- Contact Number	Internal Contact- Direct Email Address	Notes
	Adcock Refrigeration	£2,187	1 year	31/03/2016		6	Maintenance of air conditioning units					
	Anglian Burglar Alarms	£275	1 year	31/03/2016		2	Maintenance of intruder alarms					
	Avery Weigh Tronix	£2,571	1 year	31/05/2016		13	Maintenance of weighing scales					
	B H Doors & Engineering	£5,660	1 year	31/03/2016		16	Maintenance of automatic doors					
	Cam Alarms	£3,029	1 year	31/03/2016		8	Maintenance of fire alarms					
	Caretech	£8,391	1 year	31/03/2016		9	Maintenance of patient lifting equipment					
	Churches Fire Security	£349	1 year	31/12/2015		5	Maintenance of evacuation chairs					
	CJ Electrical	£652	1 year	31/03/2016		1	Maintenance of air conditioning units					
	Clearwater Technology	£4,571	1 year	31/03/2016		1	Water hygiene services					
	Direct Lift Company	£2,560	1 year	31/03/2016		11	Maintenance of lifts					
A. Property and Building Services Maintenance	E. Rand & Sons	£4,910	1 year	31/05/2016		11	Maintenance of emergency generators	Mark Kittle	Head of Strategic Estates & Maintenance	01473 329750	mark.kittle@nsft.nhs.uk	
	Flameskill	£1,374	1 year	31/03/2016		21	Maintenance of fire fighting equipment					
	Frost Air	£1,620	1 year	31/12/2015		1	Maintenance of air conditioning units					
	Honeywell	£39,774	1 year	31/03/2016		22	Maintenance of fire alarms					
	Jackson Fencing	£1,766	1 year	31/03/2016		1	Maintenance of entrance barrier					
	Integrated Control Solutions	£5,900	1 year	31/03/2016		1	Trend BMS support					
	Interserve	£2,461	1 year	31/03/2016		1	Water hygiene services					
	Sapphire Cooling Services	£2,682	1 year	31/05/2016		2	Maintenance of air conditioning units					
	Schindler Lifts	£1,032	1 year	13/05/2016		1	Maintenance of lifts					
	St Edmundsbury Borough Council	£1,310	1 year	29/02/2016		1	Water sampling					
	TA Security	£290	1 year	31/08/2015		1	Maintenance of intruder alarms					
	Tecserv	£6,358	1 year	30/04/2016		4	Maintenance of fire alarms					
	Vocalvale	£594	1 year	31/03/2016		1	Maintenance of intruder alarms					
	Watermation	£4,260	1 year	31/03/2016		1	Water sampling					
B. Cleaning and Janitorial Services	ISS	approx £4 million	initial 3 years + 2	30/06/2018	30/06/2017	approx 50	Domestic cleaning and serving of patient meals	Mark Hemp	Contracts Manager	01603 421465	mark.hemp@nsft.nhs.uk	N/A
C. Security Services	Dardan Security	approx £100,000	initial 3 years + 2	30/04/2016	Dec-15	approx 50	provision of mobile security patrols and static guarding	Mark Hemp	Contracts Manager	01603 421465	mark.hemp@nsft.nhs.uk	N/A
D. Catering Services	Tillery Valley	approx £1 million	initial 3 years + 2 No formal contract - rolling 12 month agreement	31/01/2017	Mar-16	8 sites	provision of cook chill/cook/freeze meals for patients	Mark Hemp	Contracts Manager	01603 421465	mark.hemp@nsft.nhs.uk	N/A
D. Catering Services	Mr Fruity	approx £15,000		N/A	Jan-16	1 site - Norvic	provider of supplementary items to main meals	Mark Hemp	Contracts Manager	01603 421465	mark.hemp@nsft.nhs.uk	N/A