

**Compliance Team – Health Records**

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# FOI REQUEST NUMBER 114 2015

**Request:**

Very sorry about this, but there were errors in both previous versions of this request. This is the final version of the request, if possible please use this one and discard both previous versions  
 Please pass on this message to the person responsible for dealing with freedom of information requests at your organisation.

I am writing to you to request information concerning staff training and apprenticeships at your trust. This is the information that we would like to specifically request for your organisation:

1. How many apprenticeship starts did you have in the following years?

<u>Year</u>	<u>Total number of apprenticeship starts</u>
2010/11	
2011/12	
2012/13	
2013/14	
2014/15	

2. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split down by the following apprenticeship job roles/functions? *(If the job types do not meet your classifications please give the best possible breakdown by your job type classifications)*

<u>Job role/function</u>	<u>Total number of apprenticeship starts</u>
Allied health profession support	
Assistant practitioner	
Clinical healthcare support worker	
Dental nursing	

Emergency care assistance	
Health and social care	
Healthcare support services	
Health Informatics	
Maternity and paediatric support	
Optical retail	
Pathology support	
Perioperative support	
Pharmacy services	
Pharmacy technicians and assistants	
Business and administration	
Customer service	
Information and Communication Technology (ICT)	
Construction building	
Horticulture	
Accounting	
Management	
Nurse	
Other ..... (please specify)	

3. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split by different suppliers? (please list suppliers and number of apprenticeships from each supplier)
4. What procurement process did you go through to select your apprenticeship suppliers?
5. For 2014/15 (or the latest year for which you have figures available), what was the number of staff and the number of training days across ALL types of training for each of the following job roles/functions? *(If the job types do not meet your classifications please give the best possible breakdown by your job type classifications)*

<b><u>Job role/function</u></b>	<b><u>Total number of staff</u></b>	<b><u>Number of training days</u></b>
Allied health profession support		
Assistant practitioner		
Clinical healthcare support worker		
Dental nursing		

Emergency care assistance		
Health and social care		
Healthcare support services		
Health Informatics		
Maternity and paediatric support		
Optical retail		
Pathology support		
Perioperative support		
Pharmacy services		
Pharmacy technicians and assistants		
Business and administration		
Customer service		
Information and Communication Technology (ICT)		
Construction building		
Horticulture		
Accounting		
Management		
Nurse		
Other ..... (please specify)		

6. What is your approximate overall level of spend on vocational training?

- What is this as a percentage of overall trust budget?

Thank you very much for your time,

**Response:**

Thank you for your recent request under the Freedom of Information Act. Please see our response below:-

1. How many apprenticeship starts did you have in the following years?

<u>Year</u>	<u>Total number of apprenticeship starts</u>
2013/14	Existing staff 63 New starters: 3

2014/15	Existing staff: 39 New Starters: 14
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2. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split down by the following apprenticeship job roles/functions? *(If the job types do not meet your classifications please give the best possible breakdown by your job type classifications)*- **Q1 April through June (2014)**

<u>Job role/function</u>	<u>Total number of apprenticeship starts</u>
Health and social care	2
Pharmacy services	1
Business and administration	4
Domestic support services	3

3. For 2014/15 (or the latest year for which you have figures available), how did the number of apprenticeship starts in Q1 above split by different suppliers? (please list suppliers and number of apprenticeships from each supplier) – **Q1 April through June 2014**

<u>Supplier</u>	<u>Number of apprenticeship starts</u>
Key Training	1
West Suffolk College	6
Broadland Council Training Services	2
Buttercups	1

4. What procurement process did you go through to select your apprenticeship suppliers? – **Suppliers approved by Health Education England**

5. For 2014/15 (or the latest year for which you have figures available), what was the number of staff and the number of training days across ALL types of training for each of the following job roles/functions? *(If the job types do not meet your classifications please give the best possible breakdown by your job type classifications)* - **April 2014 – through March 2015 (Apprenticeship Starts Only)- We do not record the number of training days against job roles and functions.**

<u>Job role/function</u>	<u>Total number of staff</u>
Assistant practitioner	17
Health and social care	5
Healthcare support services	3
Pharmacy services	1
Pharmacy technicians and assistants	1
Business and administration	25
Customer service	1

6. What is your approximate overall level of spend on vocational training? - **£221,582.44**

What is this as a percentage of overall trust budget - **externally funded and does not come from the overall trust budget.**

The Trust provides a complaints procedure to deal with complaints about the Trust's handling of requests for information. If you feel you need to make a complaint, in the first instance, you should contact a Non-Executive Director via the Chair of the Trust. If you feel you have exhausted our internal complaints procedure, you also have the right and may feel you wish to write to the Information Commissioner who can be contacted on telephone number 01625 545740 or at [www.ico.gov.uk](http://www.ico.gov.uk).